



Community Educator

Food Matters Manitoba is seeking a part-time (30 hours per week) Education Facilitator for a 9-month term beginning as soon as possible. Reporting to the Social Innovation Coordinator, the Community Educator develops educational program materials and supports program delivery by liaising with community partners and training facilitation personnel.

Main Duties:

- Develop educational components for and plan the delivery of social innovation programs
- Report to the social innovation coordinator to ensure that curricula and delivery of social innovation programs meet the work plans and budgets
- Work with the evaluation coordinator and the social innovation coordinator to ensure that curricula and delivery of social innovation programs meet the project objectives
- Engage, train, and support facilitation personnel and community partners in program delivery
- Ensure that facilitation staff completes program reporting in a timely fashion, then review and submit the program reporting to the social innovation coordinator
- Support the work of the development coordinator by sharing program stories, providing notification of potential media or donor opportunities
- Stay informed of emerging issues in food security and promising programmatic responses to those issues, and consult relevant personnel when necessary to ensure best available evidence and promising practice are incorporated into programming
- Represent FMM at functions and events at the request of the executive director

Additional Responsibilities:

- Participate in staff working groups
- Participate in staff meetings
- Maintain files and records in accordance with Food Matters Manitoba policy
- Assist with other projects and tasks as requested

About You:

- Minimum two years of education, training, and/or experience in the field of education (formal, non-formal)
- Familiarity with education theory and best-practice
- Demonstrated success with developing curricula and knowledge products
- Experience with facilitating for small and large groups
- Proficiency in working with diverse populations, including equity-seeking groups and youth
- Interest in food security and social justice issues
- Knowledge of Indigenous language(s) and/or French is an asset

Term: 9 months, with possibility of expanding to full time permanent (funding dependent)

Work week: 30 hours per week

Wage: \$18 - \$22 / hour

An extended health and dental benefits package is available to Food Matters Manitoba employees following three (3) months' employment.

Thank you for your interest. Please forward your resume and cover letter by email to info@foodmattersmanitoba.ca (Subject Line: Community Educator) by the end of the day on **October 18, 2020**.

Food Matters Manitoba strives to be a safe and accessible workplace that celebrates diversity and represents the community in which we live and work. We encourage individuals from equity-seeking groups to apply for the position. Please note that our offices are currently located in a split level-building with no mobility lift or ramp. We can accommodate work-from-home, work outside of Winnipeg, and virtual participation. This position may require occasional travel throughout Manitoba, when safe to do so according to provincial health directives.