

Food Matters Manitoba Board Meeting  
May 18, 2021 – 5 pm

Present: Erin Neufeld (Chair), Beth Timmers (Vice-Chair), Curtis Brown (Secretary), Kaylee Michnik, Kirsten Earl McCorrister, Ramogi Nyenje, Cynthia Neuerdoerffer, Brenna Shearer, Michael Salomons, Rob Moquin (Executive Director)

Regrets: Erin Crymble

Guest: Alison McCullough-Butchart

1. Welcome & Land Acknowledgement Erin C. called the meeting to order at 5:03 pm
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2. Consent Agenda	Motion:	Second:
a. Minutes from previous meeting (April 20, 2021)	Moved by: Curtis Seconded by: Kaylee CARRIED	
b. Approval of meeting agenda	Moved by: Brenna Seconded: by Kirsten CARRIED	

3. Regular Updates		
a. <b>Executive director's report</b>	Received as information.	
b. Chair's report	N/A	
c. <b>Fundraising update</b>	Received as information.	
d. Other committees as needed	n/a	
Action Items	Who	When
Fund development committee to provide written update ahead of June 15 board meeting	Fund development committee members	June

4. Financial Report		
Presentation	Notes: Rob shared the preliminary May 2021 financials, noting the final quarter financials will not be finalized until the next meeting.	
Motion to approve financial statements	<b>Motion: Ramogi</b>	<b>Second: Beth</b>
	CARRIED	

5. New Business		
a. 2021-22 draft budget		
Motion (if any)	<b>For the Board to finalize the budget at its June meeting</b>	
Mover/Seconder	<b>Moved by: Curtis</b>	<b>Second: Cynthia</b>
Discussion	Discussion notes: The board noted it can also approve this via email.	
	CARRIED	
<b>Action Items</b>	<b>Who</b>	<b>When</b>
Finalize budget for next meeting	Rob, Erin C, Ramogi	ASAP
b. Membership policy		
Motion (if any)	N/A	
Mover / Seconder	<b>Motion:</b>	<b>Second:</b>
Discussion	Board discussed membership policy	
<b>Action Items</b>	<b>Who</b>	<b>When</b>
Develop draft bylaws to make changes to membership status	Beth/Rob	June board meeting
c. Committee Schedule		
Motion (if any)	N/A	
Motion (if any)	<b>Motion:</b>	<b>Second:</b>
Discussion	Board discussed committee schedule	
<b>Action Items</b>	<b>Who</b>	<b>When</b>
Examine (and make a first draft) what will go into the Terms of Reference for the	Brenna and Beth, followed by members of the Strategic	In the next few weeks

new Strategic and Policy Priorities Committee	and Policy Priorities Committee	
Finalize which committees board members want to join and/or be assigned to committees that best fit their skills.	All board members	By June
d. Strategic Planning Exercise (Theory of Change)	The board agreed to defer this discussion to the next meeting.	
<b>Action Items</b>	<b>Who</b>	<b>When</b>
Dedicate significant time at the June meeting to the Theory of Change discussion.	Kirsten, all board members	June meeting

6. In Camera  
The board moved in camera at 6:50 pm  
The board moved out of in camera at 7:12 pm

7. Adjournment  
The meeting was adjourned at 7:13 pm